



CONTRA COSTA COLLEGE

Planning Committee Agenda

October 7, 2022 12:30-2:30 PM

ZOOM <https://4cd.zoom.us/j/84770480706>

Meeting ID 84770480706

Planning Committee Information

Committee Charge:

1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:

Co-chairs: 1 manager, 1 faculty

Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex officio.

ex officio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator

Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)

Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:

Co-Chairs: Dr Mayra Padilla (Institutional Effectiveness Dean), Dr Katie Krolkowski (faculty)

Faculty: Dr Chao Liu, Ben Jahn, Irena Stefanova, *Cile Beatty (new)*

Managers: Rene Sporer, *Kenyetta Tribble (new)*, *John Wade (new)*, George Mills

Classified: Vanessa Mercado, Kate Weinstein, Brandy Gibson, *Catherine Fonseca (new)*

Student: *Marissa Espinoza (new)*

ex-officio: Dr Kimberly Rogers (COLLEGE PRESIDENT), Jason Berner (for VPI), Kenyetta Tribble (VPSS), Arzu Smith (VPBAS), Dr Gabriela Segade (ASC), Brandy Gibson (CS), Kevin Ruano Hernandez (ASU), Brandy Gibson (SLO), *Jennifer Reynoso (Notetaker)*

Link to: [CCC Committees Page](#)

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome and identify voting members	Mayra	2 min	Current membership	Discussion
2	Public Comment	Mayra	2 min	n/a	Active listening

3	Approval of agenda	Mayra	2 min	October 7 agenda	Action: Agenda modified/approved
4	Approve minutes	Mayra,	2 min	Nov 2021, Dec 2021, Feb 2022, March 2022, May 6 2022, May 13 2022, September 16 minutes	Result: Minutes approved
5	College council monthly report	Mayra / Katie	5 min	Co-chairs share information from college council with committee	Result: committee informed.
6	Complete report to college council	Mayra	30 min	Meta-analysis and report of self-studies 2020-21 and 2021-22 completed	Result: report to college council completed
7	Program review re-design workshop	Katie/ Mayra	50 min	<ol style="list-style-type: none"> 1. clarify goal = proposal to college council 2. Review timeline 3. Content: Use/purpose of PR, Appropriate prompts, College structures, Data types and sources. 4. Users: unit leads, resource managers, data keepers 	
8	2022-23 goals for planning committee	Katie	25 min	Committee charge.	Discussion of possible goals as related to charge. Draft goal language complete.